



Section A1: Activity category: Adventure Climbing (leader-placed pro)

1. Check list for administration and field visits

Information

Federation: _____

Country: _____

Contact 1: _____

Role: _____

Phone: _____

e-mail: _____

Contact 2: _____

Role: _____

Phone: _____

e-mail: _____

Remit: Please tick all within qualification remit:

Single Pitch

Multi-Pitch

Ice Climbing

Significant Avalanche hazard terrain

All documents should be sent to the UIAA office 8 weeks before the induction visit. Verify if changes have been made since submission/previous accreditation.

Note: normally an evaluation visit will be arranged subsequently. By the end of the induction visit both the federation and the UIAA induction officer should have a reasonable idea of how much further work is needed before an application should be made for the evaluation visit. Any omissions or subsequent changes should be checked during evaluation visit.

Visit Date: From: _____ To: _____

Validator: _____

(Observer): _____



Information about the organisation:

1. Relationship with other organisations:

Is the organisation the primary UIAA member for that country?

Does the country have an IFMGA or UIMLA organisation also?

2. Statistics

Significant dates (e.g. Federation inauguration)

Numbers of members in listed organisation(s)

Average numbers of candidates undertaking assessment annually



Section A: Documentation

Governance (Generic information for multiple schemes is acceptable):

- Details of the federation (and the organisation managing training, if delegated to a third party)
- Rules and regulations
- Decision-making responsibility for qualification (Programme management/development)
- Procedure for dealing with complaints and appeals
- Scheme review system

Quality Assurance system (Scheme-specific):

- Description of the qualification
- Definition of the qualification holder's role
- Definition of the limits of the qualification (remit/scope)
- Candidates' pre-training requirements
- Syllabus and handbook
- Teaching material (normally in "home" language unless clarification required by TSP in English)
- Appointment method for first tranche of trainers: "grand-father clause" or equivalence process (e.g. training through another federation, preferably UIAA accredited)
- Delivery of courses:

Run directly by federation (trainers) Franchised to provider organisation

Staffing: ¹job descriptions and selection of:

- trainers
- assessors
- (mentors if applicable)

- Ratios (number of candidates per trainer/assessor)
- Terrain requirements for practical components of course(s) (at least 70% of course)
- Facility requirement for classroom components of course(s) (maximum 30% of course)

Length of courses _____

Training methods _____

Assessment methods _____

- Recording of evaluation results for assessment
- Revalidation process and/or CPD provision and requirements
 - For leaders/instructors
 - For trainers/assessors (e.g. updating on scheme modifications, new information etc)

Other administration (Generic information for multiple schemes is acceptable)

- Database – recording of information about:
 - Candidates
 - Trainers (including trainer training)
 - Assessors (including assessor training)
 - Courses
 - Moderation
 - Insurance:
 - Requirements/information on 3rd party liability for administrators, trainers, personnel
 - Requirements/Information members' accident insurance

¹ Normally this is included in a Provider and/or Trainer manual



Section B: Delivery questions to address (if a course is witnessed)

9. Top priority questions:

Does course provision match the standards set by the documentation?

Acceptable level of safety observed on course?

10. Specific Details (note: normally an accreditation visit is required)

Description of terrain used for course

Weather conditions during course observed

Candidates with appropriate experience and skills, who are fit to be trained and assessed

First Aid training - either integrated or external provision

First Aid equipment

Competent senior instructors

Adequate facilities (accommodation, lecture facilities etc)



Section C1: Activity category: Adventure Climbing (leader-placed pro)

Pre training experience

Candidates must have experience of leading stipulated grade (minimum UIAA 5)

Logging of minimum personal experience (years/no. of climbs):

Information about the training

Duration in days: _____

Number of participants per teacher: _____

Maximum participants: _____

Technical skills (T) as questions to address (if a course is witnessed)

(2 points if witnessed ok, 1 point for verified by questioning or with some minor comments, to be listed in notes below: NOTE: Insufficient points for technical skills will normally require a further evaluation visit.)

Witnessed (2 points)	Satisfied/notes (1 point)	Skill
		Climbing principles (personal technical skills)
		Climbing communication
		Knots to tie in
		Knots / Belaying Systems and Devices
		Partner check
		Correct handling of the belay system
		Belaying (dynamic and static) and lowering
		Basic movement skills
		Clipping quick-draws
		Rope management
		Single, twin and double rope handling
		Anchors, including multi-point anchors
		Attaching the rope to anchors
		Abseiling
		Route finding
		Emergency procedures (simple problems, + descents)
		Group management
		TOTAL POINTS

A minimum of 26 points is required (Maximum possible: 34)

You got _____ points total.

Skills training O.K.

Skills training not yet O.K.



Knowledge: 7 questions to address (if a course is witnessed)

1 point for each heading: *(Insufficient points for knowledge can normally be addressed through evidence of programme change without requiring a repeat evaluation visit)*

Equipment and care of it
Risk management
Types of bolts and anchors (pegs, threads etc)
Safety chains

Artificial and natural climbing venues
Access and sharing with others
Personal liability and insurance
Environmental Considerations
Route choice and use of guidebooks/topos
Ethics and tradition

Physiology and injury prevention
Nutrition
Training and Long Term Participant Development
Competition
First aid (may be covered as a separate course: policy required)

_____ Points out of 15
14 Points required You got _____ Points

Knowledge training O.K.

Knowledge training not yet O.K.

Single Pitch training O.K.

Single pitch training not yet O.K.

Place: _____

Date: _____

Signatures:

Expert: _____

Applicant: _____



Section C2: Additional check list for Multi-pitch climbing

Technical skills There are 9 questions to address (if a course is witnessed)

Witnessed (2 points)	Satisfied/notes (1 point)	Skill
		Stance construction
		Managing climbers at the stance
		Rope management at stances
		Multi-directional anchor systems / Belaying Systems and Devices
		Route finding
		Climbing communication (including non-verbal)
		Belaying and lowering
		Multi-pitch abseiling
		Complex emergency procedures (working against gravity e.g. hauling)
		TOTAL POINTS

_____ Out of 18 points

You need minimum of 15 points You got _____ points

Knowledge (are these points verified in the course?)

- Types of bolts and anchors
- Safety chains and fall factor
- Risk management (e.g. weather, fatigue, evacuation, ...)
- Route choice and use of guidebooks

_____ Out of 4 points

You need minimum of 4 points You got ____ points

Multi-pitch training O.K.

Multi-pitch training not yet O.K.

Place: _____ Date: _____

Signatures:

Expert: _____ Applicant: _____



Section C3: Additional checklist for Ice- climbing

Basic Technical skills ~~7~~ 8 questions to address (if a course is witnessed)

Are these points addressed (in addition to multi-pitch climbing)?

Witnessed (2 points)	Satisfied/notes (1 point)	Skill
		Cramponing on flat and steep terrain
		Use of ice tools, with and without leashes
		Use of ice screws and threads
		Ice bollards
		Snow anchors, including horizontal axe
		TOTAL POINTS:

_____ Out of 10 points

You need minimum of 8 points

You got ____ points

Remit-specific Technical skills (only required if specified in the syllabus)

In syllabus?	Witnessed (2 points)	Satisfied/notes (1 point)	Skill
Yes No			Mixed-climbing (i.e. rock and ice)
Yes No			Dry-tooling
			TOTAL POINTS:

Knowledge (are these points verified in the course?)

Choice and maintenance of winter equipment

The winter environment and access

Ethics, style and traditions

Winter hazards

Basic avalanche awareness

Protection from solar radiation

Prevention and treatment of cold injury and hypothermia

Ice types and formation

_____ Out of 8 points

You need minimum of 7 points

You got ____ points



Avalanche Terrain Knowledge (Required if the remit includes travel in avalanche terrain)

Snow structure, avalanche types

Terrain features and triggers

Avalanche information, observations and decision-making

Choice and use of transceivers and other avalanche safety equipment (shovel, probe etc)

Rescue organization, searching and emergency care

You got _____ points total out of 5

Ice-climbing Summary:

Ice-climbing training O.K.

Ice-climbing not yet O.K.

Signatures:

Expert: _____

Applicant: _____



Section D: Additional check list for Instructor Qualifications (Pedagogic)

Teaching Skills (Questions to address in addition to technical skills and knowledge)

Witnessed (2 points)	Satisfied/notes (1 point)	Skill
		Session planning and preparation
		Verbal and non-verbal communication
		Management and/or delivery of demonstrations
		Supervising safe activity practice
		Use of visual aids and other teaching media
		Supervising session debrief
		Delivering feedback to individuals and groups
		Mentoring
		Negotiating action plans
		Reflective practice
		TOTAL POINTS

_____ Out of 20 points

You need minimum of 14 points

You got _____ points

Teaching Knowledge

The scheme should test the candidates' knowledge about and their ability to give advice on the following:

- Available teaching resources (e.g. syllabus, prospectus, handbook, publications)
- Use of presentation equipment and presentation templates (if available)
- Basic awareness of learning models for practical skill acquisition + knowledge
- Basic Awareness of Association and UIAA structure

_____ Out of 4 points

You need minimum of 4 points

You got ____ points

Instructor training O.K.

Instructor training not yet O.K.

Signatures:

Expert: _____

Applicant: _____